

Did you sign up for the wrong assignment or did your plans change and you need to cancel, use the click here to change your response

Assumption Mary's Catholic Community
150 15th Street
San Jose, CA 95026
(415) 543-5051

PEOPLE MSG BOARD TEST VOLUNTEER

ALL MY ASSIGNMENTS
AVAILABLE SIGNUPS 286

My Assignments

- Hospitality Minister
Jul 3 - 5 PM @ Church
[You've accepted this assignment. Click here to change your response](#)
- Hospitality Minister
Jul 11 - 12 PM @ O'Donnell Hall
[You've accepted this assignment. Click here to change your response](#)

To change your response →

ALL LOCATIONS

July

Su	Mo	Tu	We	Th	Fr	Sa
27	28	29	30	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

CALENDAR FEED

Once you click on change your response you will see 3 boxes. Click on the one to decline

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ALL MY ASSIGNMENTS
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My Assignments

- Hospitality Minister
Jul 3 - 5 PM @ Church
- Hospitality Minister
Jul 11 - 12 PM @ O'Donnell Hall

ACCEPT **DECLINE** **TENTATIVE**

You've accepted this assignment.
Click here to change your response

Click decline to change your response from accept

ALL LOCATIONS
July

Su	Mo	Tu	We	Th	Fr	Sa
27	28	29	30	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

CALENDAR FEED

Once you select decline you can send an email message to the group looking for someone to sub in your place

The screenshot shows a web application interface for managing volunteer assignments. At the top, there is a dark blue navigation bar with a home icon, 'PEOPLE', 'MSG BOARD', and a user profile icon labeled 'TEST VOLUNTEER'. Below the navigation bar, the main content area is titled 'My Assignments' and lists two assignments, both marked with a green checkmark:

- Hospitality Minister, Jul 3 - 5 PM @ Church
- Hospitality Minister, Jul 11 - 12 PM @ O'Donnell Hall

To the right of the assignments are three buttons: 'ACCEPT' (green), 'DECLINE' (red), and 'TENTATIVE' (blue). Below these buttons, a message reads: 'You've accepted this assignment. Click here to change your response'. A modal dialog box titled 'Find a sub?' is overlaid on the interface, containing the text: 'Do you want worshipplanning to help you find a sub for your assignment?'. The dialog has 'NO' and 'YES' buttons, with a red arrow pointing to the 'YES' button.

On the right side of the interface, there is a 'CALENDAR FEED' section showing a calendar for the month of July. The calendar grid includes days from 27 to 31.

At the bottom of the screenshot, there is a red text overlay that reads: 'Use this feature to find a sub if you cannot make your assignment'.

Use the scroll bar on the right to look for a specific name or the option at the very bottom to check all

The screenshot shows a web application interface for assignments. The main content area is titled "My Assignments" and lists two assignments, both marked with a green checkmark. The first assignment is "Hospitality Minister" on Jul 3 - 5 PM @ Church. The second is "Hospitality Minister" on Jul 11 - 12 PM @ O'Donnell Hall. A modal window titled "Send to whom?" is open, displaying a list of names with checkboxes. The names are: Thomas Nordberg Jr, Tim Wallender, Tom Fiebig, Tom Hanrahan, Tony Kallinowski, Traci Britton, Trisha Kooba, Vickie Sekits, Warren Welters, Welcome Hospitality Worship Planning, and Check/uncheck all. A red arrow points to the scroll bar on the right side of the list, with text indicating to scroll to the bottom for the "Check/uncheck all" option. The interface also includes a navigation bar at the top with "PEOPLE" and "MSG BOARD" options, and a calendar on the right side for the month of July.

Send to whom?

- Thomas Nordberg Jr
- Tim Wallender
- Tom Fiebig
- Tom Hanrahan
- Tony Kallinowski
- Traci Britton
- Trisha Kooba
- Vickie Sekits
- Warren Welters
- Welcome Hospitality Worship Planning
- Check/uncheck all

CANCEL SEND REQUEST

Use the scroll bar to the bottom for check all option

Now that you have sent a request for a sub your assignment turns yellow so you know you have requested a sub as well as letting the scheduler know you are unable to make your assignment. Once the assignment is accepted by a sub it will no longer show in my assignments

The screenshot shows a web application interface for 'My Assignments'. The top navigation bar includes the logo for 'Ascension Marys Catholic Community' (1501 15th Street, San Jose, CA 95026, (415) 543-5051), a home icon, 'PEOPLE', 'MSG BOARD', a help icon, and a user profile for 'TEST VOLUNTEER'. The main content area is titled 'My Assignments' and features a sidebar with 'ALL MY ASSIGNMENTS' and 'AVAILABLE SIGNUPS 286'. The main list shows two assignments: one with a yellow question mark icon (pending) and one with a green checkmark icon (accepted). The pending assignment is for 'Hospitality Minister' on 'Jul 3 - 5 PM @ Church'. To its right are three buttons: 'ACCEPT' (green), 'DECLINE' (red), and 'TENTATIVE' (blue). Below these buttons, it says 'Substitution requests sent to: Traci Britton' and 'This assignment will disappear if someone accepts your sub request.' The accepted assignment is for 'Hospitality Minister' on 'Jul 11 - 12 PM @ O'Donnell Hall', with a note: 'You've accepted this assignment. Click here to change your response.' On the right side, there is a calendar for 'July' with a 'CALENDAR FEED' link below it.